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TODD LOHMAN, SECTION ALTERNATE DELEGATE  
DAVID WOOSLEY, SECRETARY-TREASURER  
JOHN HIGHTOWER, CERTIFICATION CHAIR

# Central Section

## MINUTES

Executive Board Meeting  
11 April 2017  
Lawrence, KS

Attendees: Andrew Morrow, Robert Little, Arturo Santisteban, Todd Lohman, John Hightower and David Woosley

President Morrow called the meeting to order at 10:00 A.M.

### **Approval of Minutes:**

The Minutes of the Executive Board Meeting, 24 January 2017, were approved as published.

### **Secretary-Treasurer's Report:**

Woosley briefed the Board on the financial status of the Section.

The Board decided to submit Form 990 or 990-EZ and Schedule A to the IRS for 2016.

### **International Report:**

Lohman briefed the Board on the activities at the International level; and, noted that the Section Logo, including an outline of the State of Kansas, would be discussed at the next IMSA Board Meeting

### **Certification Chair Report:**

Hightower briefed the Board on Section certification activities; there are no upcoming training classes scheduled; however, a challenge exam will be provide to six (6) individuals in the Wichita area for Indoor Fire Alarm. In addition, Hightower noted that he was still awaiting student documentation for the March Section School; Morrow will contact each of the students.

**Old Business:**

- a. Hightower briefed the Board on the Website and noted that changes are continuing to be made.
- b. Notes about the March Section School & Conference: The Wednesday breakfast was a “hit” and it was decided to keep it in 2018 and to promote it more effectively; the registration process needs to be cleaned-up next year; the Section laptop needs to be updated in order to accommodate presenters power-point files, Lohman volunteered to investigate; it was determined that the schedule was too tight, next year schedule will include 3 morning sessions, 3 afternoon sessions, and, longer breaks to accommodate vendors; the possibility of drawing door prizes in the vendor area during breaks was discussed.

**New Business:**

- a. The Board approved contacting the Double Tree Hotel in Lawrence to determine pricing for the 2018 Section School & Conference, tentatively scheduled for the week of March 5-9 or March 12-16, 2018.
- b. The Board confirmed that seven (7) individuals would be supported to attend the IMSA International Forum & Expo in Scottsdale, AZ in July: President Andrew Morrow, Secretary-Treasurer David Woosley, Section Delegate John Hightower, Section Alternate Delegate and International President Elect Todd Lohman, Past International President Greg Bothwell, Past International President David Kumke, and Specialty Chair Craig Lutz.
- c. The Board approved the Life Membership Application from David Woosley.

**Next Meeting:**

The next meeting of the Board will be held prior to the International meeting in Scottsdale in July; time and date to be determined at a later date.

There being no additional business, the meeting adjourned at 11:35 A.M.

Respectfully submitted,

*David E. Woosley*

David E. Woosley  
Secretary-Treasurer