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TODD LOHMAN, SECTION ALTERNATE DELEGATE
DAVID WOOSLEY, SECRETARY-TREASURER
JOHN HIGHTOWER, CERTIFICATION CHAIR

Central Section

MINUTES

Executive Board Meeting
26 June 2018
Lawrence, KS

Attendees: Robert Little, Arturo Santisteban, Craig Lutz, David Woosley, Andrew Morrow, John Hightower and Todd Lohman

President Little called the meeting to order at 10:00 A.M.

Approval of Minutes:

The Minutes of the Executive Board Meeting, 24 April 2018, were approved as published.

Secretary-Treasurer's Report:

Woosley briefed the Board on the financial status of the Section. Woosley advised that the IRS had acknowledged receipt of the Section application for 501(c)(3) status.

International Report:

Lohman briefed the Board on activities at the international level; including the transfer of the corporation from New York to Florida.

Certification Chair Report:

Hightower reported a Work Zone Class had been held in Leavenworth and Lawrence, and, that Leawood is interested in a Work Zone Class.

Old Business:

- a. Hightower reported that a Moderators Check List is still in process.
- b. Hightower reported that a letter to the membership explaining CEC's is in process.
- c. Morrow reported that a letter welcoming new members to the Section is in process.

- d. Little and Lutz reported that an Audit of the 2017 financial records had been completed and that everything is in order.
- e. The Board approved the following with respect to the International Conference in Orlando: Lodging reimbursement was set for \$186.14 per day, the conference rate at the host hotel, plus taxes, with no receipt required; Per Diem was set for \$75 per day (\$56.25 on travel days), with no deductions; flights will be reimbursed at the actual cost, with a receipt required; and, anyone driving will be allocated \$400, with no receipts required.

New Business:

- a. The Board heard a complaint concerning the operation of certification classes; no official action was taken.
- b. Hightower will investigate the possibility of a Southwest Airlines Credit Card with points available for use for Section travel.

Next Meeting:

The next meeting of the Board will be determined at a later date.

There being no additional business, the meeting adjourned at 12: 10 P.M.

Respectfully submitted,

David E. Woosley

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Secretary-Treasurer