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TODD LOHMAN, SECTION ALTERNATE DELEGATE
DAVID WOOSLEY, SECRETARY-TREASURER
JOHN HIGHTOWER, CERTIFICATION CHAIR

Central Section

MINUTES

Executive Board Meeting
17 January 2018
Lawrence, KS

Attendees: Andrew Morrow, Arturo Santisteban, David Woosley, John Hightower and Todd Lohman

President Morrow called the meeting to order at 10:05 A.M.

Approval of Minutes:

The Minutes of the Executive Board Meeting, 1 November 2017, were approved as published.

Secretary-Treasurer's Report:

Woosley briefed the Board on the financial status of the Section. Woosley advised that the IRS had requested that the Section apply for 501(c)(3) status; the Board supported the application.

International Report:

Lohman briefed the Board on activities at the international level; including initiation of a full staffing audit, and, that a new headquarters is still being investigated.

Certification Chair Report:

Hightower brought up the question of moderator expenses; the Board requested that Hightower survey other Sections to determine what their policies are. Leavenworth and Topeka have shown an interest in on-site classes.

Old Business:

- a. A Moderator Checklist for all classes is still in process by Morrow & Hightower.

- b. Hightower advised that the Section Website has been updated; the Board requested that Board Meeting information be posted.
- c. 2018 Annual School & Conference: KAUTC will be providing half of the speakers, a total of six (6) will be on the schedule; Morrow will obtain stainless hot/cold tumblers for door prizes; a tablet, five (5) \$100 gift cards, and up to \$500 for shirts, hats, and polos will be provided.

New Business:

- a. The Board did not receive any additional nominations for offices whose terms expire in 2018; Woosley will prepare a letter to be sent to the membership that the nominations by the Nominating Committee will be sustained at the Annual Section Meeting.
- b. The Board approved sending last year's Section Meeting Minutes to the membership, noting that copies will not be provided and the Minutes will not be read this year, but sustained by the membership; Woosley will prepare a letter to be send to the membership.
- c. Lohman requested that the Section pay expenses for a room for the IMSA Conference in Orlando; the Board approved the request.
- d. The Board discussed setting a flat rate for expenses at the Annual IMSA Conference; this will be discussed at a future meeting and determined prior to the Orlando meeting.

Next Meeting:

The next meeting of the Board will be determined later.

There being no additional business, the meeting adjourned at 12: 50 P.M.

Respectfully submitted,

David E. Woosley

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Secretary-Treasurer